

Meeting: AMESBURY AREA BOARD

Place: Durrington Village Hall, High Street Durrington, SP4 8AD

Date: Thursday 22 September 2011

Time: 6.00 pm

COMMUNITY AREA GRANT – APPLICATION FORMS

Relating to item 11 on the agenda for the above meeting

Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	FRIENDS OF DURRINGTON ALL SAINTS C OF E INFANT SCHOOL A Charity Charity Number 1109095		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation YES <input type="checkbox"/> <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Centenary Project		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	<p>To involve all members of the school and local community in celebrating our school centenary in October 2011. We are planning a large event involving parents, pupils, local Church, Parish Council, ex pupils and ex-staff. The children will be designing and making a memorial mosaic, will experience an Edwardian costume day & tea party and there will also be a celebration Worship and an open day event. There will be authentic Edwardian costumes and artefacts, as well as old photos of the school on display. Every child will receive a commemorative mug and a 100th birthday balloon. We will be hosting a community BBQ and tea party on the open day and will be having a centenary photo and an aerial photograph taken. We are expecting the Bishop David Hallett to bless Bibles and crosses for every child and Viscount Bledisloe (whose great-Grandfather laid the foundation stone) to attend our celebration Worship. We will also be holding a families service in our local Parish Church culminating in laying the foundation stone on the 5th October 2011. This event will bring our community together to celebrate and raise the profile of local schools. The local secondary school will make a film of the event as well as videoing residents speaking about their school days.</p>		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Amesbury Area Board		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 06/04/2011	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 06/04/2011	No <input type="checkbox"/>

Where will your project take place?	DURRINGTON ALL SAINTS C OF E INFANT SCHOOL	
When will your project take place?	SEPTEMBER/OCTOBER 2011	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? Important: Please do not type/write in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)	<p>The parents asked what the School is doing re 100th anniversary. The PTA willingly took a lead role to organise a special event under the banner of Community Cohesion to fully celebrate the Centenary. The Town Council were also keen to help with an event and joined a working party to explore the views of the community by attending the Annual Durrington Parish and Community Day meetings where they asked what events would the community support. >From this working party it was identified that the Community were keen to be involved in re-union events and it was felt that something special should be done to celebrate this momentous occasion.</p> <p>The local community will be involved from dress-making to BBQ events. The local businesses are involved and ex-pupils and youngsters currently attending the School will all be invited to participate and experience a memorable centenary. The Town Council will also be involved and see this project as complementing their Parish Plan.</p>	
How many people will benefit from your project?	170 pupils and a large number of current staff, Governors & parents as well as ex members of the school and ex pupils. All the local community will be invited. It is expected at least 500 people will attend the various events.	
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboards Please provide a reference/page no.	Durrington Community Action Plan. Page 6 www.durringtontowncouncil.co.uk “Community Services – bringing our Community together” “Working with all areas of the community to share and enhance the community work that our volunteers deliver.”	
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Any other information about your project. The Centenary programme has already been publicised in the Salisbury Journal, Stonehenge Trader and local Parish Magazines. People have already committed to attending and supporting the events and we are all looking forward to an exciting Centenary.		

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="8"/>	Female	<input type="text" value="11"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text" value="2"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text" value="2"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

No – for this year only

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Support and attendance at the events.
 Feed back from Durrington Town Council.
 Publicity of the events.
 Evaluation from each event.
 Feedback to the PTA the organising body

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Durrington Town Council

£400 in kind

£400

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 25.5.11	Month: May	Year: 2011
A - Total income:	£6717.38	
B - Minus total expenditure:	£5158.75	
Surplus/deficit for year: (A minus B)	£1558.63	
Free reserves currently held:	£1558.63	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Mosaic designing & creating with pupils	£1300	Own fundraising/reserves	c	£1500
Plaque to celebrate opening event	£200			£
Centenary mugs for children and visitors	£650	Parish/town council in kind £400	c	£
Scrapstore visits to make costumes	£300			£
Catering for the BBQ & tea-party	£300	Trusts/foundations		£
Purchasing of Edwardian resources	£188			£
Hiring of Edwardian costumes & artefacts from the library service	£200	In kind		£
1x 100 th birthday balloon per child	£60			£
Helium for the balloons	£125	Other		£
Purchasing material to make waistcoats & mop caps	£100			£
Total Project Expenditure	£3423	Total Project Income		£1,500

Total project income B	£1500
Total project expenditure A	£3423
Project shortfall A – B	£1923
Grant sought from Wiltshire Council Area Board	£1923
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules *We are members of the NCPTA National Council of Parent Teachers Associations Membership Number 27896*

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:
Position in organisation:

Date: 23/08/2011

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Avon Valley & The Stonehenge School Sport Partnership		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Amesbury 2012 Community Area Sports		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	A series of 23 sports festivals in the community area. The festivals will be for children & young people 4 to16 from all local schools, & offer a wide range of sports. Some festivals lead on to a County final, where the children will represent the Amesbury area. Links with local sports clubs will be strengthened with their specialist involvement, encouraging participation by children beyond the festival. Members of the community will be invited to watch 4 festivals. All will be themed Amesbury 2012, helping Amesbury area children and young people to get the most from the imminent Olympics.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Amesbury		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 4 th May	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Avon Valley College and The Stonehenge School
When will your project take place?	September 2011 - July 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)	<p>Health statistics show that childhood obesity is rising. Participation in sport can combat this. The festivals will motivate some children and young people to do more exercise, and give them a real opportunity to do so, locally. Sporting events like these help children and young people develop their social skills through team work. The festivals will give children and young people activities to do out of school, e.g. training sessions as well as the events. The festivals are inclusive, children with disabilities will take part. The festivals will increase awareness of and participation in a variety of local sports clubs, helping these clubs to grow. The schools have agreed that the festivals will be officiated by the secondary school students, this builds their self-esteem and confidence and gives the younger children positive role models, and raises academic attainment. Staff in schools will benefit from coach involvement, increasing their confidence and skills.</p>
How many people will benefit from your project?	1445 children and young people
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboard Please provide a reference/page no.	<p>Amesbury Community Strategic Plan</p> <ol style="list-style-type: none"> 1. Healthier community 2. Develop more activities for leisure and sport 3. Anti-social behaviour <p>Cont .on page 3</p> <ol style="list-style-type: none"> 1. Pg30 - Goal 3, Pg 24 - pt 15, Pg3
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

Any other information about your project.

This project also supports areas identified in the most recent Amesbury Community Area Plan (2004-2009) and also areas identified in the consultation document for the new plan.

For this project to fit within the Olympics and Amesbury 2012 timeframe there isn't time to explore other funding sources. Schools will need to start their work in September, these festivals will take considerable time and commitment to organise.

The community element (invites to festivals) is new and is a real opportunity to develop links with schools and show the children and young people how much their effort and achievements are valued by the community.

Wherever possible local businesses will be used to supply equipment, e.g. medals and certificates, transport.

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We would seek additional funding from other sources including local businesses

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

- Festival evaluation forms
- Coach evaluation forms
- Number of participants and officials
- Details from local clubs of any new membership resulted from the festivals and coaching
- Community evaluation forms

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

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<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held:	£	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Coaching - see attached	£2,340	Own fundraising/reserves		£2,000
Transport to festivals - see att	£1,493			£
Equipment - see attached	£167	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£	Venues - AVC and Stonehenge	C	£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£4,000	Total Project Income		£2,000

Total project income B	£2,000
Total project expenditure A	£4,000
Project shortfall A – B	£2,000
Grant sought from Wiltshire Council Area Board	£2,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	HSBC - Amesbury
Please give the title name of the organisations' bank account e.g. current	Current - WC Avon Valley College

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
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- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 28/07/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

Amesbury Area Board – 2012 Olympics / Jubilee Bid

1. What is the event / initiative?

It is the intention to hold an event however at this stage, August 2011, no solid plans have been finalised – the matter is a work in progress with the intention to submit plans at a later date and hopeful approval by Wiltshire Council. The Parish Council is due to set up an organising sub-committee.

2. Where is the event / initiative taking place?

Winterbourne Parish.

3. When will the event / initiative take place?

Spring 2012

4. What are the Community benefits / links to Community Plan?

The planned activity will aim to help promote community involvement and cohesion.

5. What is the desired outcome of this event / initiative?

As in point four above.

6. Who will Project Manage this event / initiative?

A yet to be organised sub-committee with likely involvement from Parish Council members acting as either/or members of the committee or co-ordinators.

7. Costs/quotes/ match funding?

To be submitted and consideration will be given, once the costs are known, as to a contribution from the Parish Council and/or other sources.

8. Additional information

Amesbury Area Board – 2012 Olympics / Jubilee Bid

1. What is the event / initiative?

It is the intention to hold an event however at this stage, August 2011, no solid plans have been finalised – the matter is a work in progress with the intention to submit plans at a later date and hopeful approval by Wiltshire Council. The Parish Council is due to set up an organising sub-committee.

2. Where is the event / initiative taking place?

Idmiston Parish – likely to be Porton Memorial Hall, Porton

3. When will the event / initiative take place?

Spring 2012

4. What are the Community benefits / links to Community Plan?

The planned activity will aim to help promote community involvement and cohesion.

5. What is the desired outcome of this event / initiative?

As in point four above.

6. Who will Project Manage this event / initiative?

A yet to be organised sub-committee with likely involvement from Parish Council members acting as either/or members of the committee or co-ordinators.

7. Costs/quotes/ match funding?

To be submitted and consideration will be given, once the costs are known, as to a contribution from the Parish Council and/or other sources.

8. Additional information

Amesbury Area Board – 2012 Olympics / Jubilee Bid

1. What is the event / initiative?

Durrington Carnival and Show Weekend

2. Where is the event / initiative taking place?

Durrington

3. When will the event / initiative take place?

July 2012

4. What are the Community benefits / links to Community Plan?

Bring the Community together. Encourage volunteers to help with the event. Community Cohesion

5. What is the desired outcome of this event / initiative?

Make volunteering high profile in Durrington. Encourage more people to volunteer. Have an enjoyable weekend which will make the Queens Jubilee and Olympics truly special and memorable for Durrington. Also provide a lasting reminder of the Queens Jubilee such as a bench.

6. Who will Project Manage this event / initiative?

Durrington Town Council led by Cllr. Todd and Cllr S.Paines

7. Costs/quotes/ match funding?

The event will cost in excess of £1000 to stage and Durrington Town Council will match fund the £500 grant

8. Additional information

This weekend event will include a Carnival, Vehicle Gathering and Show, Durrington in Bloom, Rock Concert plus many other small events.

Amesbury Area Board – 2012 Olympics / Jubilee Bid	
1. What is the event / initiative?	Allington with Boscombe Parish Jubilee Village Garden Party
2. Where is the event / initiative taking place?	The Old Rectory – Allington, Wiltshire
3. When will the event / initiative take place?	Saturday 7 th July 2012
4. What are the Community benefits / links to Community Plan?	Raising funds and community get together for village residents
5. What is the desired outcome of this event / initiative?	Community harmony and fundraising for future Village Hall
6. Who will Project Manage this event / initiative?	Allington with Boscombe Community Partnership
7. Costs/quotes/ match funding?	Expected self funding of £2000
8. Additional information	Continued impetus of supporting Parish Plan, environment group, Youth projects, Senior Citizens and village life.

